

Dear Applicant,

Thank you for your interest in working with us at Valley of Peace Lutheran Church. We're looking forward to adding a new member to our staff team.



Our Mission Statement reflects our ministry: "Living in God's love and compassion, we are called to be disciples of Jesus Christ, as the Holy Spirit works through us for healing, justice, and peace." At Valley of Peace Lutheran Church Christians from every tradition, people new to the faith, believers, questioners, and questioning believers are one together in Christ Jesus. We recognize that each person is a unique creation of God and, by grace, is called a child of God, without exception and regardless of gender, race, national origin, sexual orientation, gender identity, physical or mental ability, age, station in life, or political affiliation. As Lutherans, we cherish and are strengthened by the diversity of God's creation.

We are currently accepting applications for the Director of Music at Valley of Peace. This is a part time position averaging 15 hours per week with onsite time being in the evenings and Sunday mornings for our one worship service. Currently, rehearsals are held on Wednesday evenings and some Sunday mornings before and after worship. There may be additional evening requirements twice a month for meetings. Please note, at this time ensembles are much smaller and there is not currently a children or youth choir because of the COVID pandemic. Average attendance for worship is 75 people in-person on a Sunday morning.

Salaried compensation ranging from \$15 - \$19k commensurate with experience and education. Three weeks paid leave provided.

To apply, please:

1. Review the attached job description and consider if God might be calling you to serve in this way.
2. Submit your resume to me via e-mail at aosborn@valleyofpeace.org. We will be accepting resumes until the position is filled.

After reviewing this information with our interview team, I will be in contact with you about possible next steps for the interview process.

I am happy to answer questions as you discern your interest in this position. You may contact me via e-mail or by phone at 763-588-4611.

May God bless you in your discernment,

A handwritten signature in black ink that reads "Pastor Ashley Osborn".

Pastor Ashley Osborn

Director of Music

Job Description

Position Summary

The Director of Music is responsible for upholding and growing the strong tradition of music ministry at Valley of Peace, to enhance and serve as an integral part of worship.

Accountability

The Director of music is accountable to the congregation and its mission, under the supervision and direction of the Pastor.

Responsibilities

The essential position functions include, but are not limited to, the following:

1. Music Ministry Oversight
 - a. Plan and coordinate the entire music ministry, providing resources to the organist and other music leaders
 - b. Direct, coordinate, and schedule rehearsals for the following ensembles: Chancel Choir (adult choral ensemble), Youth Choir and Children's Choir, Valley Carillon (Handbell Choir), Joyful Noise (mixed instrumentation chamber ensemble), and Small Group Ensembles (Duets, Quartets, Instrumentalists etc.)
 - c. Educate and train all musicians participating in ensembles, including recruit and facilitate participation

2. Worship Leadership and Collaboration
 - a. Participate in planning of worship and selecting all music for worship, including introducing resources and new ideas
 - b. Lead special musical services, including Christmas Cantata, Good Friday Tenebrae Service, Beer & Hymn Sing
 - c. Participate in regular Worship and Music Team meetings and other appropriate congregational committees for short and long-term planning

3. Administrative Duties
 - a. Manage finances for Worship and Music budget and dedicated account and advise the Worship and Music Team on the annual budget requirements for music programming
 - b. Maintain the choral and instrumental music library
 - c. Maintain professional competency by practicing, performing, attending continued education opportunities, teaching workshops or seminars, etc.

Be open to performing other appropriate duties, as observed to be needed and assigned, by the Pastor.

General Expectations

1. Is able to articulate the basic tenets of Christianity.
2. Reflects the love of God in interactions with children, youth, adults, and entire congregation and staff.
3. Respects and appreciates all people, and embraces our congregational commitment to being a Reconciling in Christ church and a community committed to Racial Justice.
4. Complies with employee policies, as outlined in the Valley of Peace Employee Handbook.

Qualifications

1. Experience in church music leadership
2. Demonstrated knowledge of Lutheran theology, liturgical practice, and use of music in worship
3. Demonstrated skill and competency at the keyboard, and a working knowledge of other instruments, including piano and organ.
4. Experience and competency directing choirs and ensembles of all age groups, including: choral ensembles, mixed instrumentation chamber ensemble, and handbell ensemble.
5. Ability to work collegially with staff members, Pastor, and congregational leaders
6. Strong verbal and written communication skills



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